

# Volunteer & Internship Opportunities

## Community Opportunities

### Volunteer for TrueCare™ Community Health Events

Please e-mail [volunteer@truecare.org](mailto:volunteer@truecare.org) to inquire about the TrueCare community & health awareness events schedule and how to get involved!

### Weekly Community Food Distribution

Create a positive impact on your community by volunteering for TrueCare's Community Food distribution! Through this rewarding opportunity volunteers assist with registration and distributing food items to families and individuals in need. Join the cause and help end hunger in your community today.

#### Location & Time Commitments:

- San Marcos, Located off of Twin Oaks Valley Road), 1st and 3rd Wednesday 10-1 PM every month (flexible commitment)
- Oceanside, Melba Bishop Community Recreation Center, 2nd and 4th Tuesday every month 9:30-12 PM (flexible time commitment)

**Requirements:** Please e-mail [volunteer@truecare.org](mailto:volunteer@truecare.org) to sign up for a shift(s)

**Preferred Skills:** Bilingual in Spanish (not required), great attitude, and able to lift up to 25

### Community Outreach Internship

The TrueCare Community Outreach Department seeks highly personable individuals to join the team! The Community Outreach Intern will assist in outreach activities and community events that increase community awareness of the services and programs provided by TrueCare. Through training, mentorship, and routine interactions, interns learn new skills, expand their networks, and achieve personal and professional growth.

#### Locations:

- San Marcos Health Center, 150 Valpreda Road San Marcos, CA 92069
- Perris Health Center, 1675 North Perris Blvd, Suite G1 Perris, CA 92571

**Positions Available:** 2

**Time Commitment:** One semester or 3 month minimum commitment, schedule is flexible to availability of volunteer (required at least 12 activities per month), and quarterly volunteer meetings.

**Requirements:** TrueCare volunteer application, 2- step interview, TB test and background check (provided by TrueCare), COVID-19 Vaccination, access to e-mail, and reliable transportation.

## Referrals Internship

TrueCare is seeking a Referrals Volunteer! The intern will gain hands on experience by assisting in various projects with the Referrals Department. Through training and routine interactions, the volunteer will learn new skills, and experience the environment of the referrals side of a Health Center by assisting with staff processing and other referrals tasks. Are you ready gain more skills and work with an awesome team? Apply Today!

**Location:** Oceanside

**Positions Available:** 2

**Time Commitment:** One semester or 3 month minimum commitment, 8-10 hour weekly commitment (Monday- Friday 8am-5pm)

**Requirements:** TrueCare volunteer application, 2- step interview, TB test, COVID-19 Vaccination and background check (provided by TrueCare), access to e-mail, and reliable transportation.

## Clinic Customer Service Volunteering

TrueCare is seeking friendly and genuine individuals who enjoy helping others! The Clinic Customer Service Volunteer will create an interactive and caring environment for TrueCare patients by enhancing support in the front of the clinic. Gain a rewarding experience in our clinic by applying today!

**Location:** San Marcos Health Center, 150 Valpreda Road San Marcos, CA 92069

**Time Commitment:** 3 month minimum commitment, flexible schedule with a 6 minimum hours weekly commitment (Monday-Friday 8-5 PM)

**Requirements:** TrueCare volunteer application, 2-step interview, TB test, COVID-19 Vaccination and background check (provided by TrueCare), access to e-mail, and reliable transportation.

## Clinical Operations Internship

TrueCare is seeking a responsible and motivated intern that will work with the Clinical Operations team to assist with various projects such as developing collateral for clinical staff training and education, data entry and research. Are you ready gain more skills and work with an awesome team? Apply Today!

**Location:** San Marcos Health Center, 150 Valpreda Road San Marcos, CA 92069

**Positions Available:** 1

**Time Commitment:** 3 month minimum commitment, flexible schedule with a 10-15 minimum hour weekly commitment (Monday-Friday 8-5 PM), and quarterly all volunteer meetings.

**Requirements:** TrueCare volunteer application, 2-step interview, TB test, COVID-19 Vaccination and background check (provided by TrueCare), access to e-mail, and reliable transportation.

**Preferred Skills:** Great attitude, organization skills, data entry, Power Point and Microsoft office

## Patient Retention & Engagement Internship

TrueCare is seeking a student interested in helping the community! The Patient Retention & Engagement Intern will gain hands on experience by assisting as a receptionist at the resource center and support the PRE Team (Patient Retention & Engagement). Through training, mentorship, staff and patient interactions, the intern learn new skills, expand their knowledge in medical healthcare insurance, and achieve personal and professional growth in the healthcare administration environment.

**Location:** San Marcos

**Positions Available:** 1

**Time Commitment:** 3 month minimum commitment, flexible schedule with a 10-15 minimum hour weekly commitment (Monday-Friday 8-5 PM), and quarterly all volunteer meetings.

**Requirements:** TrueCare volunteer application, 2-step interview, TB test, COVID-19 Vaccination and background check (provided by TrueCare), access to e-mail, and reliable transportation.

**Preferred Skills:** Great attitude, outgoing, organization skills, phone etiquette, computer skills (emails, Excel, Microsoft office)

## Community Engagement Internship

TrueCare' Community Engagement department is seeking a highly motivated MPH student interested in health promotion. The Community Engagement Intern will gain hands on experience by planning and assisting with community engagement events and projects in order to increase awareness of the services and programs provided by TrueCare. Through training, mentorship, and staff interactions, the intern will learn new skills, expand their network, and achieve personal and professional growth in the healthcare administration world.

**Location:** San Marcos

**Positions Available:** 1

**Time Commitment:** 3 month minimum commitment, flexible schedule with a 10-15 minimum hour weekly commitment (Monday-Friday 8-5 PM).

**Requirements:** TrueCare volunteer application, 2-step interview, TB test, COVID-19 Vaccination and background check (provided by TrueCare), access to e-mail, and reliable transportation.

## Clinic Opportunities

### Questions about Clinical Internships or Rotations?

Are you a current student completing a medical track program (Medical Assisting, Nursing, Physician Assistant, Medical school, Pharmacy) and have questions about a clinical internship or rotation with TrueCare?

Please contact [volunteer@truecare.org](mailto:volunteer@truecare.org).

*\*\*Due to high demand in clinical internships, TrueCare is limited to accepting students from select Southern California universities only. Please inquire for more information*

